

**COMPANY REGISTRATION NUMBER: 04484077**

**CHARITY REGISTRATION NUMBER: 1093548**

**The Karen Hill Tribes Trust**

**Company Limited by Guarantee**

**Unaudited Financial Statements**

**30 September 2018**

**The Karen Hill Tribes Trust**  
**Company Limited by Guarantee**  
**Financial Statements**  
**Year ended 30 September 2018**

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# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

#### **Year ended 30 September 2018**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2018.

#### **Reference and administrative details**

<b>Registered charity name</b>	The Karen Hill Tribes Trust
<b>Charity registration number</b>	1093548
<b>Company registration number</b>	04484077
<b>Principal office and registered office</b>	Tower House Business Centre Fishergate York YO10 4UA

#### **The trustees**

J Delaney	
R Ellis	
C Shampine	
V V Pert	
B Smith	
B Wiggan	
T A Y Wright	
D Shurman	
A Dixon	(Appointed 7 January 2019)
T S Nickson	(Appointed 7 January 2019)
D Colvin	(Resigned 1 August 2018)
J Virulchanya	(Resigned 7 January 2019)

<b>Independent examiner</b>	Susan Seaman, BA FCA CIOT Sagars Accountants Ltd Gresham House 5-7 St Paul's Street Leeds LS1 2JG
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# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 30 September 2018**

##### **Structure, governance and management**

###### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

###### **Recruitment and appointment of new trustees**

Up to 12 trustees are appointed to the board on a 3-year rotational basis. There are currently 2 vacancies. Trustees are recruited by the board of trustees on the basis of nominations from existing trustees. The board of trustees seeks to ensure a mix of skills and selects each trustee according to his/her particular skill or interest.

###### **Organisational structure**

The trustees meet 3 times a year with the key meeting in January. The Director is William Harnden who was appointed Chief Executive on 8 April 2013. It is the Director's responsibility to ensure that the trust achieves its mission through key performance indicators agreed by the trustees.

The UK office is based in York, and it acts as the financial centre of the organisation. The office is staffed by a part time Financial Administrator. During the last financial year, a Programmes Officer, responsible for reporting on project activities in Thailand, was working from this office, under the supervision of a Fundraising Manager. To improve efficiency, a staff restructure was initiated by the board of trustees at the end of the financial year, in which the fundraising post was discontinued, and the Programmes Officer was promoted to Operation's Manager to be based in Thailand from mid-2019. With a reduced staff presence, the UK office will continue to distribute communications to UK supporters and to maintain robust financial systems. Local fundraising activities will also be supported by volunteers.

This financial year, a new office will be established in Chiang Mai, Thailand, where the Director can oversee the project activities in the north of the country. This location will be more strategic for the engagement of donors with the cause they are supporting, with volunteer groups from universities and companies, and to send up to date communications to supporters around the world. The UK office will act in support of the Thailand headquarters. There is also a field office in Khun Yuam, Mae Hong Son province, which coordinates the implementation of all of the organisation's projects take place. There will be 7 Thai-Karen staff working from this base, including a Programme Director and counterpart Operations Manager, who will work alongside the international Operations Manager from this field base. Both the Khun Yuam office and the York office report to the Director based in Chiang Mai. The Director reports to the board of trustees in the UK.

###### **Induction and training of new trustees**

New trustees will be provided with appropriate information and support.

###### **Related parties**

The Foundation for Karen Hilltribes in Thailand (KHTF), was set up in December 2002. Although it is a separate legal entity, KHTF has identical aims as The Karen Hill Tribes Trust. The Karen Hill Tribes Trust organises its operations in Thailand from its base in York, UK. These Financial Statements reflect the UK generated income of The Karen Hill Tribes Trust. However, funds are also donated in Thailand which are processed, for operational reasons, through the KHTF.

###### **Risk management**

The trustees examine the major risks that face the charity each financial year. The charity has developed systems to monitor and control these risks to mitigate any impact they may have on the charity in the future.

# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 30 September 2018**

##### **Objectives and activities**

##### **History**

The Karen Hilltribes Trust was first registered as a charity in 1989 to address the lack of clean water in Karen villages, under the name Mae Phon Karen Hill Tribes Trust (Charity number 800796). The charity was formed through a partnership with current Karen Manager Salahae and a British Expat working in Thailand. By working with Karen communities, clean water systems were designed and put in place to provide a source of life changing access to clean water. In response to the expressed needs of the Karen, the work of KHT has now expanded into the areas of food security and education with the aim to support the Karen in building a more sustainable future.

To aid this mission, a strong link with the UK was formed. This has resulted in over 400 volunteers travelling to Thailand to help construct clean water systems and teach English in Karen schools. In 1999, a fundraising office was opened in York and the charity was re-registered under the name The Karen Hilltribes Trust in 2002 by Penelope Worsley, the mother of a former volunteer.

After 30 years Salahae continues to lead the work in Thailand, supported by a team of six Karen staff who fully involve the local community to ensure projects promote self-help and sustainability. The Karen Hilltribes Trust's operations in the UK and Thailand are now run by a former volunteer, William Harnden, who has been Chief Executive since April 2013. To date, over £3.5 million has been raised for projects which have helped improve the lives of thousands of Karen people living in Mae Hong Son Province. Over 60,000 Karen people have been provided access to clean drinking water during this time.

The Foundation for the Karen Hilltribes in Thailand (KHTF) was set up in 2002 in Bangkok under Thai law to work in conjunction with KHT to support the projects and its work with the Karen people. KHTF is a subordinate organisation of KHT, according to a memorandum of association which defined the relationship between the two entities. Accounts for KHTF are registered under Thai law and are consolidated into the UK results within these financial statements.

##### **Objectives and aims**

The trust works in partnership with the Karen to support them with projects that lead to self-help and sustainability whilst still retaining their identity and culture. We have three key aims:

Improve health through access to clean water and sanitation

Secure better livelihoods by building irrigation systems and regenerating land.

Increase access to education through the provision of transport, meals and accommodation for children who live too far away from schools, and through university scholarships.

The charity operates in Mae Hong Son, the poorest of Thailand's 76 provinces.

##### **Public benefit**

The charity's aims and achievements are set out within this report. The activities set out in this report have been undertaken to further the charity's charitable purposes for the public benefit. The Trustees have complied with the duty under Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission and the Trustees have paid due regard to this guidance in deciding what activities the charity should undertake.

##### **Volunteers**

In 2017-18, 11 volunteers from the UK travelled to Thailand to teach English and install water systems.

Teaching volunteers spend up to 3 months living with a host family and teaching in local schools. Volunteers working on water systems spend 1 month living and working in a Karen village. All of the volunteers raised funds to cover their costs and made a donation to the charity's projects.

# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 30 September 2018**

##### **Achievements and performance**

##### **Charitable Activities for Financial Year Ending 30 September 2018**

The policy of the charity is to focus on three key development objectives: improving community health, increasing access to education and securing better livelihoods for marginalised Thai-Karen, with a geographic focus on northern Thailand. Charitable activities and deliverables for each programming area are summarised below.

##### **1. Improving Health**

The charity primarily aims to improve health in Karen communities in the Mae Hong Son Province through the delivery of clean water systems and sanitation units. The charity also operates a malaria prevention programme and a hardship fund that supports families and children with disabilities. The financial year ending 30 September 2018 oversaw the delivery of:

- 6 gravity-fed clean water systems, which provide year-round access to water with dramatically lower levels of pollutants and water-borne diseases. These are expected to help 1,677 beneficiaries for the foreseeable future.
- 4 repairs and extensions to current KHT water systems to meet the demand of the growing village population. This benefitted over 1,092 people.
- 225 sanitation units, comprising of a pour-flush latrine, shower and handwashing station, installed across 6 villages. Controlled waste management and better hygiene practices both work alongside clean water systems to reduce pollution levels within nearby water sources and lower the incidence of preventable diseases.
- 100 blankets to Ban Huay Ngoo to support malaria prevention and keep families warm during the cold winters
- the KHT hardship fund, which benefited 7 children, including a child with hydrocephalus.

##### **2. Secure Better Livelihoods**

Karen communities live in isolated environments that are vulnerable to natural hazards such as drought and flooding. At the same time, they are highly dependent on subsistence farming for food supplies and household income. To safeguard crops and fields from natural hazards, the charity has:

- Installed 5 flood-resistant irrigation systems across 5 villages in the Mae Hong Son Province. The irrigation systems supply 135 acres of land with water for irrigation purposes, directly helping 1,933 beneficiaries to secure agriculture as a sustainable livelihood.

##### **3. Increasing Access to Education**

The charity implements four projects to help children from isolated and marginalised communities complete their education: school meals, school buses, dormitory construction and higher education scholarships. This year saw the successful delivery of:

- 18 school buses that connect 25 villages to 12 schools across the Mae Hong Son Province. This service allowed 482 Thai-Karen children to continue their schooling during the financial year ending 30 September 2018.
- 3 school meals a day for 497 children living in school dormitories at 8 schools in the Mae Hong Son Province.
- Construction of a school dormitory at Ban Huay Goong school to house 16 school girls. Before the project, the 16 students were sharing two small rooms in the teacher's house. In each room, the entire floor was taken with bedding, giving the students limited space to complete extra-curricular activities or homework. The construction of the dormitory has provided the students with more space and significantly improved living conditions at the school.
- 18 higher education and university scholarships for high-achieving Karen students. 12 of the students studied at either university or vocational college, with subjects ranging from Primary Teaching to Mechanical Engineering and Public Health. 4 of the students studying at university or vocational college successfully graduated in June 2018, whilst 8 students continue to receive a scholarship. The remaining 6 students all study at the Hospitality and Catering Centre in Mae Sot, which helps underprivileged Thai Karen young adults to break the cycle of poverty, gain marketable skills and earn financial independence through hospitality training and general education.

# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 30 September 2018**

##### **Financial review**

###### **Principal funding sources**

Income is generated from donations, grants, events and volunteers. Specific major grants have been received from:--  
Aberdeen Charitable Foundation

- The Lloyd George Asia Foundation
- The Jan and Oscar Foundation
- The David K Giler Foundation
- Give2Asia
- The Group Company
- The Rotary Club of Bangkok South
- TOCI Golf - Bangkok
- Aberdeen Standard Investments
- The British Community in Thailand for the Needy

These Financial Statements reflect the UK generated income of The Karen Hill Tribes Trust. However, as described above, funds are also raised in Thailand which are processed, for operational reasons, through The Foundation for Karen Hilltribes in Thailand.

###### **Investment policy and objectives**

There are no current restrictions on investment. Any investments are held on interest earning deposit at the bank for ease of access and minimal risk of loss.

###### **Reserves policy**

KHT has established a fixed reserve level of £50,000 (80% held in the UK and 20% held in Thailand) which it keeps separately from its current accounts.

###### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on .....13/5/19..... and signed on behalf of the board of trustees by:



Trustee

# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of The Karen Hill Tribes Trust**

#### **Year ended 30 September 2018**

I report to the trustees on my examination of the financial statements of The Karen Hill Tribes Trust ('the charity') for the year ended 30 September 2018 as set out on pages 7 to 15..

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Susan Seaman, BA FCA CIOT  
Sagars Accountants Ltd

Independent Examiner

Gresham House  
5-7 St Paul's Street  
Leeds  
LS1 2JG

13.6.19



**The Karen Hill Tribes Trust**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 30 September 2018**

		Unrestricted funds	2018 Restricted funds	Total funds	2017 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	5	103,252	—	103,252	91,018
Thailand projects	6	5,596	264,204	269,800	414,537
Other trading activities	7	28,057	—	28,057	9,461
Investment income	8	261	—	261	297
Other income	9	21,284	—	21,284	—
<b>Total income</b>		<u>158,450</u>	<u>264,204</u>	<u>422,654</u>	<u>515,313</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Raising funds	10	39,231	—	39,231	47,826
Thailand projects	11,12	93,935	255,931	349,866	427,074
<b>Total expenditure</b>		<u>133,166</u>	<u>255,931</u>	<u>389,097</u>	<u>474,900</u>
<b>Net income and net movement in funds</b>		<u>25,284</u>	<u>8,273</u>	<u>33,557</u>	<u>40,413</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>50,712</u>	<u>64,932</u>	<u>115,644</u>	<u>75,231</u>
<b>Total funds carried forward</b>		<u>75,996</u>	<u>73,205</u>	<u>149,201</u>	<u>115,644</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

**The Karen Hill Tribes Trust**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**30 September 2018**

	Note	2018 £	£	2017 £	£
<b>Fixed assets</b>					
Tangible fixed assets	18		4,433		6,745
<b>Current assets</b>					
Stocks	19	1,374		2,000	
Debtors	20	4,451		4,669	
Cash at bank and in hand		149,363		109,331	
		<u>155,188</u>		<u>116,000</u>	
<b>Creditors: amounts falling due within one year</b>	21	<u>10,420</u>		<u>7,101</u>	
<b>Net current assets</b>			<u>144,768</u>		<u>108,899</u>
<b>Total assets less current liabilities</b>			<u>149,201</u>		<u>115,644</u>
<b>Net assets</b>			<u>149,201</u>		<u>115,644</u>
<b>Funds of the charity</b>					
Restricted funds			73,205		64,932
Unrestricted funds			75,996		50,712
<b>Total charity funds</b>	22		<u>149,201</u>		<u>115,644</u>

For the year ending 30 September 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 13/5/19, and are signed on behalf of the board by:



Trustee  
Company Number: 04484077

The notes on pages 9 to 15 form part of these financial statements.

# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

#### **Year ended 30 September 2018**

##### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Tower House Business Centre, Fishergate, York, YO10 4UA.

##### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

##### **3. Accounting policies**

###### **Basis of preparation**

The financial statements have been prepared on the historical cost basis.

###### **Going concern**

There are no material uncertainties about the charity's ability to continue.

###### **Disclosure exemptions**

The charity qualifies as a small charity as defined in SORP FRS 102 and as such advantage has been taken to not include a cash flow within the financial statements.

###### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. Details of these judgements are set out in the accounting policies.

###### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

###### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

# **The Karen Hill Tribes Trust**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

#### **Year ended 30 September 2018**

#### **3. Accounting policies** *(continued)*

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

##### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	20% reducing balance
Motor vehicles	-	25% reducing balance
Equipment	-	33% straight line

##### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

##### **Stocks**

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

##### **Financial instruments**

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

# The Karen Hill Tribes Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 30 September 2018

#### 4. Limited by guarantee

The charity is governed by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### 5. Donations and legacies

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
<b>Donations</b>				
Donations	90,155	<b>90,155</b>	77,260	77,260
Gift Aid	13,097	<b>13,097</b>	13,758	13,758
	<u>103,252</u>	<u><b>103,252</b></u>	<u>91,018</u>	<u>91,018</u>

#### 6. Thailand projects

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Thailand projects	<u>5,596</u>	<u>264,204</u>	<u><b>269,800</b></u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Thailand projects	<u>20,696</u>	<u>393,841</u>	<u><b>414,537</b></u>

#### 7. Other trading activities

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Fundraising events	22,805	<b>22,805</b>	8,229	8,229
Craft sales	5,252	<b>5,252</b>	1,232	1,232
	<u>28,057</u>	<u><b>28,057</b></u>	<u>9,461</u>	<u>9,461</u>

#### 8. Investment income

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Deposit account interest	<u>261</u>	<u><b>261</b></u>	<u>297</u>	<u>297</u>

#### 9. Other income

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Other income	<u>21,284</u>	<u><b>21,284</b></u>	<u>—</u>	<u>—</u>

# The Karen Hill Tribes Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 30 September 2018

#### 10. Raising funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Staff costs	29,713	—	29,713
Publicity costs	9,518	—	9,518
	<u>39,231</u>	<u>—</u>	<u>39,231</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Staff costs	43,127	—	43,127
Publicity costs	2,817	1,882	4,699
	<u>45,944</u>	<u>1,882</u>	<u>47,826</u>

#### 11. Charitable activities costs

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Direct costs	50,191	255,931	306,122
Support costs	43,744	—	43,744
	<u>93,935</u>	<u>255,931</u>	<u>349,866</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Direct costs	—	342,393	342,393
Support costs	56,391	28,290	84,681
	<u>56,391</u>	<u>370,683</u>	<u>427,074</u>

#### 12. Charitable activities costs

	Activities undertaken directly £	Support costs £	Total funds 2018 £	Total fund 2017 £
Direct costs	<u>306,122</u>	<u>43,744</u>	<u>349,866</u>	<u>427,074</u>

#### 13. Analysis of support costs

	Management costs £	Total 2018 £	Total 2017 £
Finance costs	(2,639)	(2,639)	22,345
Governance costs	20,545	20,545	22,001
Management costs	25,838	25,838	40,335
	<u>43,744</u>	<u>43,744</u>	<u>84,681</u>

# The Karen Hill Tribes Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 30 September 2018

##### 14. Net income

Net income is stated after charging/(crediting):

	2018	2017
	£	£
Depreciation of tangible fixed assets	<u>2,312</u>	<u>2,908</u>

##### 15. Independent examination fees

	2018	2017
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,640</u>	<u>7,328</u>

##### 16. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2018	2017
	£	£
Wages and salaries	<u>95,636</u>	<u>43,127</u>

The average head count of employees during the year was 5 (2017: 5). The average number of full-time equivalent employees during the year is analysed as follows:

	2018	2017
	No.	No.
Charitable activities	3	3
Administration and support	<u>2</u>	<u>2</u>
	<u>5</u>	<u>5</u>

No employee received employee benefits of more than £60,000 during the year (2017: Nil).

##### 17. Trustee remuneration and expenses

There was no trustees' remuneration paid in the year (2017 - £nil).

##### 18. Tangible fixed assets

	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
<b>Cost</b>				
At 1 October 2017 and 30 September 2018	<u>6,312</u>	<u>19,961</u>	<u>12,208</u>	<u>38,481</u>
<b>Depreciation</b>				
At 1 October 2017	5,951	13,577	12,208	31,736
Charge for the year	(27)	2,339	—	2,312
At 30 September 2018	<u>5,924</u>	<u>15,916</u>	<u>12,208</u>	<u>34,048</u>
<b>Carrying amount</b>				
At 30 September 2018	<u>388</u>	<u>4,045</u>	<u>—</u>	<u>4,433</u>
At 30 September 2017	<u>361</u>	<u>6,384</u>	<u>—</u>	<u>6,745</u>

##### 19. Stocks

	2018	2017
	£	£
Finished goods and consumables	<u>1,374</u>	<u>2,000</u>

# The Karen Hill Tribes Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 30 September 2018

##### 20. Debtors

	2018 £	2017 £
Amounts owed by group undertakings	—	51
Prepayments and accrued income	4,451	4,618
	<u>4,451</u>	<u>4,669</u>

##### 21. Creditors: amounts falling due within one year

	2018 £	2017 £
Trade creditors	1,732	2,708
Accruals and deferred income	6,284	1,970
Social security and other taxes	2,404	2,423
	<u>10,420</u>	<u>7,101</u>

##### 22. Analysis of charitable funds

###### Unrestricted funds

	At 1 October 2017 £	Income £	Expenditure £	At 30 September 2018 £
Unrestricted fund - General funds	<u>50,712</u>	<u>158,450</u>	<u>(133,166)</u>	<u>75,996</u>

	At 1 October 2016 £	Income £	Expenditure £	At 30 September 2017 £
Unrestricted fund - General funds	<u>31,575</u>	<u>121,472</u>	<u>(102,335)</u>	<u>50,712</u>

###### Restricted funds

	At 1 October 2017 £	Income £	Expenditure £	At 30 September 2018 £
Health	34,091	143,483	(130,155)	47,419
Education	27,322	57,568	(63,011)	21,879
Livelihood	3,519	63,153	(62,765)	3,907
	<u>64,932</u>	<u>264,204</u>	<u>(255,931)</u>	<u>73,205</u>

	At 1 October 2016 £	Income £	Expenditure £	At 30 September 2017 £
Health	36,885	187,734	(190,528)	34,091
Education	(23,031)	172,728	(122,375)	27,322
Livelihood	29,802	33,379	(59,662)	3,519
	<u>43,656</u>	<u>393,841</u>	<u>(372,565)</u>	<u>64,932</u>

The health fund promotes better community health through the delivery of clean water systems, latrine/shower units. The education fund helps children from isolated and marginalised communities complete their education. The livelihood fund aims to safeguard crops and fields from natural hazards.



# The Karen Hill Tribes Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 30 September 2018

#### 23. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Tangible fixed assets	4,433	–	4,433
Current assets	78,398	76,790	155,188
Creditors less than 1 year	(6,835)	(3,585)	(10,420)
<b>Net assets</b>	<b>75,996</b>	<b>73,205</b>	<b>149,201</b>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Tangible fixed assets	6,745	–	6,745
Current assets	51,068	64,932	116,000
Creditors less than 1 year	(7,101)	–	(7,101)
<b>Net assets</b>	<b>50,712</b>	<b>64,932</b>	<b>115,644</b>

#### 24. Related parties

The foundation for Karen Hilltribes in Thailand was set up in 2002 with identical aims as The Karen Hill Tribes Trust. The Founder Director of The Karen Hills Tribes Trust is the president of The Foundation for Karen Hilltribes in Thailand. At 30 September 2018 an amount of £Nil (2017 £51), due from the Thai Foundation was included in debtors.